



## Birthday Party Info Sheet

**How to Schedule:** To schedule your party during an open session, fill out the online form or call **Skate City** (920-788-6059). We need the name of the birthday person, approximate # of people you are expecting, and date/time of the party. Please leave a message with this information if nobody answers.

**What is the Price:** \$11 per skater (includes admission and skate rental - either roller skates or inline skates). Parents/Grandparents that are not skating do not have to pay.

**How does it work?** Please use the Birthday Party Guest List document found in the birthday section of the skatecityusa.com website. List the guests you plan to pay for. You only pay for the guests that show up. Hand the document to us at the front window when you arrive. Once all guests are in please check back at the front window for your free drink cards and to pay your bill. We accept cash, check, or credit card. We have an ATM as well. We can run a snack bar tab for your party as well if you'd like.

**What's included?** Each paid admission receives one free small drink card which is good for soda, lemonade, or water. We'll announce the birthday and play the birthday person's favorite song during the session (put favorite song on birthday party guest list document).

**What can I bring in?** You are welcome to bring in birthday cake/cupcakes, and/or ice cream. Other snacks or beverages are not permitted. We do have 12-inch frozen pizzas for \$8.50 each (cheese, sausage, or pepperoni). You are also welcome to bring in pizzas such as Dominos or Little Caesars. We have a freezer if you need to store ice cream or cake. You can bring table decorations, balloons, etc.

**Other info you should know:** It is highly recommended that your party puts their coats and shoes in the coat room. This frees your birthday tables up for birthday cake, presents, and leaves more room for your party. Once you arrive, we will get you set up with the appropriate number of tables for your group. We usually let birthday parties in about 10 minutes before session starts. We encourage you to bring any party supplies you think you may need such as plates, forks, candles, etc. We may have some supplies if you happen to forget an item. We tend to play games/activities about every 20 minutes. A good time to eat cake/open presents is right after a game/activity has finished if you don't want them to miss something on the floor.



## Birthday Party Guest List

Our Special Birthday Guest: \_\_\_\_\_

Age: \_\_\_\_\_ Favorite Song: \_\_\_\_\_

Parent Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Note: You may bring in birthday cake/cupcakes/ice cream/pizza but not any other snacks or beverages. Please call us with any questions 788-6059.

First Names of Birthday Guests (please list any kids/adults you plan to pay for that are skating):

1 \_\_\_\_\_

11 \_\_\_\_\_

2 \_\_\_\_\_

12 \_\_\_\_\_

3 \_\_\_\_\_

13 \_\_\_\_\_

4 \_\_\_\_\_

14 \_\_\_\_\_

5 \_\_\_\_\_

15 \_\_\_\_\_

6 \_\_\_\_\_

16 \_\_\_\_\_

7 \_\_\_\_\_

17 \_\_\_\_\_

8 \_\_\_\_\_

18 \_\_\_\_\_

9 \_\_\_\_\_

19 \_\_\_\_\_

10 \_\_\_\_\_

20 \_\_\_\_\_